

Services – Devon Maintained Schools

Health and Safety

At the Devon Health and Safety Service, our Health and Safety Advisers are qualified to CertIOSH or Chartered level with the Institute of Occupational Safety and Health (IOSH). The service is an IOSH approved training provider. We provide services at your establishment and aim to provide solutions in accordance with the principles of sensible and proportional risk management.

We support schools, academies and colleges to fulfil their legal duties in relation to health and safety (H&S) matters. The service provides specialist advice and practical support on a wide range of H&S issues relating to all establishment users, premises, activities, security, equipment, off-site activities, emergencies and curriculum safety.

Subscription service for maintained schools

We offer two levels of service to maintained schools in addition to the core activities that Devon County Council provides.

Basic service

- Acting as the Competent Person under Section 7 of the Management of Health and Safety at Work Regulations for foundation, trust and voluntary aided schools (community schools are provided this by their employer)
- Provision of health and safety information, arrangements and policies that are reviewed regularly in line with new legislation, good practice and case law
- On-going support for your H&S Co-ordinator
- Helpline service: Duty H&S Adviser available office hours for systems assistance as well as all safety matters, including educational visits
- Emergency out-of-hours advice for fatalities / serious injuries
- Membership of CLEAPSS and associated CLEAPSS materials
- Radiological Protection Advisory Service through CLEAPSS via our Radiation Protection Officer and monitoring visit every two years
- Primary and nursery establishments - 3 yearly onsite assistance visits which include a health and safety management system review
- Secondary school and through schools - Annual onsite assistance visit which includes a health and safety management system review every three years
- Special school establishments – 1 to 3 yearly onsite assistance visits (determined by mutual agreement), which includes a health and safety management system review
- Management review visits include a post-visit report, action plan and on-going support
- A follow-up to any H&S review where the initial visit falls below certain standards
- Induction for new Principals/H&S Co-ordinators
- Access to the OSHENS web-based H&S management system for accident reporting, Arrangements, model risk assessments and forms, and display screen equipment risk assessment
- Access to the Evolve Educational and Offsite visits system and Independent endorsement of higher risk activities (via the Evolve system)
- Reporting all RIDDOR reportable accidents to the HSE (via the OSHENS system)
- Advice during serious accident investigations

- Liaison with all enforcement bodies (HSE, Fire Brigade, Environmental Health) and Ofsted
- Termly newsletter and hazard alerts

Full service

As per all activities in the basic level, plus the following:

Direct assistance (4 hours at primary level, 7 hours at secondary/special level) per academic year which may include:

- A premises inspection with a written report and action plan
- Review of significant areas / issues of concern for the school
- Provision of in-house training (from published Health & Safety training programme)
- Review of establishment risk assessments for suitability and sufficiency
- Assistance with safety documentation during civil litigation

Additional 'pay-to-use' services

- Training courses via the published Health & Safety training programme
- Additional hours can be purchased to cover additional work required – please speak to your Health and Safety Adviser about your needs

Evolve+ (for maintained schools)

Optional upgrade to Evolve+, an add-on to the standard Evolve system giving more functionality, flexibility and efficiency in planning offsite trips. Evolve+ features include:

- Ability to link Evolve directly to your MIS for populating student and staff names
- Outline approval, which can involve any other key members of staff (e.g. Finance etc.) in the visit form process
- Calendar feeds, feeding trip information into Outlook/ iCal calendars of relevant staff
- Online parental consent forms rather than a paper system
- Ability to send texts and emails to the parents of visit attendees directly from the Evolve system (additional cost per text applies)

Cost: £200 + VAT, in addition to your standard SLA cost. For further information please follow the 'Evolve+' link on the front page of OSHENS.